



## Game Rescheduling Procedure

Game rescheduling for a D10 League game must be completed on the D10 Game Rescheduling Request Form.

If the rescheduled game date is prior to the original scheduled date, the request need to be completed seven (7) days before the rescheduled date.

If the rescheduled date is after the original scheduled date, the request needs to be completed seven (7) days before the original scheduled date.

1. The requesting team contacts the D10 Game Rescheduler, via email, with a copy to their Ice Scheduler, for a game rescheduling request form.
  - a. Provide the Game ID Number and Level on the subject line.
  - b. Provide the amount of ice time needed to play the rescheduled game in the email.
  - c. Ice time vacated is the property of the team or Association that purchased the ice.
2. The Game Rescheduler will send the form to the requesting team.
3. Once the teams have agreed on a date, time and location to play the rescheduled game, the form should be completed and signed by the requesting team's Head Coach.
4. The form should then be sent to the non-requesting team's Head Coach for approval, which can be done either by physically signing the form or by an email response stating the approval.
5. Once approved by both teams Head Coaches, the requesting team shall forward the Game Rescheduling Request form, via email, to the Game Rescheduler with both Head Coaches approvals.
6. The Game Rescheduler will notify the Referee Scheduler and D10 personnel of the change.
7. The requesting team will mail the Rescheduling Request Form with the appropriate penalty fees to the D10 Treasurer.  
Note: If the game is played without the form and penalty check being received by the D10 Treasurer, an additional fee will be assessed. If all fees are not paid by the D10 Tournament, the requesting team and/or all of their respective Association teams may be denied entry.

### D10 Game Rescheduler Contact: Tom Nergard

- [gamereschedulerd10@gmail.com](mailto:gamereschedulerd10@gmail.com)
- 763-670-6039

### D10 Treasurer: Rhonda Madsen

- 1931 2<sup>nd</sup> Street NW, Elk River, MN 55330
- 612-747-7414

### Rescheduling Penalties:

- Standard rescheduling penalty is \$150.
- Single game situation penalty is \$50 in additional to the standard rescheduling penalty (applicable if rescheduling a game creates a single game situation for the hour either before or after the hour is being vacated, or if the rescheduled game is scheduled for a time that creates a single game situation).
- If the rescheduling procedure does not meet the timeframe of seven (7) days as mentioned above, an additional \$300 penalty will be assessed.

### Inclement Weather

- Games that are postponed because of inclement weather must have the rescheduling procedure completed within seven (7) days of the postponement. If it is not completed within the time frame, D10 will find a location for the game to be played, with both teams sharing the cost of the new game. If a team has been refusing the reschedule, the team which has been refusing the reschedule will be responsible for the full cost of the new game.